WAITLISTING PROCESS

The registration process for Spring 2021 begins on November 3. If the course that you are attempting to enroll in is at its full capacity, you may request to be waitlisted. Waitlist procedures vary according to departments. Follow one of the links within the Table of Contents by using CTRL + click.
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THE SCHOOL OF THE ARTS AND COMMUNICATION

**Art Education (AAE)**
- **Contact:** Olivia Burton, Program Assistant
  burtono1@tcnj.edu
- **Method:** Use online form
  [https://forms.gle/stirhhyLaympJn3t8](https://forms.gle/stirhhyLaympJn3t8)

**Art History (AAH)**
- **Contact:** Olivia Burton, Program Assistant
  burtono1@tcnj.edu
- **Method:** Use online form
  [https://forms.gle/stirhhyLaympJn3t8](https://forms.gle/stirhhyLaympJn3t8)

**Communication Studies (COM)**
*Majors / Minors may pre-register for up to 2 courses during pre-registration period*
- **Contact:** Kay Potucek, Program Assistant
  potucekk@tcnj.edu
- **Method:** No waitlist
  Permission by instructor on case-by-case basis

**Interactive Multimedia (IMM)**
*First-year majors are pre-registered*
- **Contact:** Rachel Lichtenberg, Program Assistant
  lichtenr@tcnj.edu
- **Method:** Use online form
  [https://imm.tcnj.edu/resources/waitlist/](https://imm.tcnj.edu/resources/waitlist/)
Journalism & Professional Writing (JPW)
First-semester majors are pre-registered

Contact: Rosa Rodriguez, Program Assistant
rodrigro@tcnj.edu
Method: Each professor maintains waitlist

Music (MUS)
Contact: Tanisha Wells, Program Assistant
wellst@tcnj.edu
Method: Not waitlist; Permission by instructor on a case-by-case basis

Visual Arts (AAV)
Contact: Olivia Burton, Program Assistant
burtono1@tcnj.edu
Method: Use online form
https://forms.gle/stirhhyLaympJn3t8

Visual Performing Arts (VPA)
Contact: Erica Kalinowski, Assistant Dean
ekalinow@tcnj.edu
Method: Not waitlist; Permission by instructor on a case-by-case basis; instructor will communicate directly with Assistant Dean Kalinowski
THE SCHOOL OF BUSINESS

Accounting (ACC)
Contact: Dr. Bea Chiang, Department Chair
bchiang@tcnj.edu
Method: No waitlist
Permission of Chair on case-by-case basis

Economics (ECO)
Contact: Dr. Bozena Leven, Department Chair
bleven@tcnj.edu
Method: No waitlist
Permission of Chair on case-by-case basis

Finance (FIN)
Contact: Dr. Seung Hee Choi, Department Chair
choi@tcnj.edu
Method: No waitlist
Permission of Chair on case-by-case basis

Information Systems Technology (IST)
Contact: Dr. Bea Chiang, Department Chair
bchiang@tcnj.edu
Method: No waitlist
Permission of Chair on case-by-case basis

International Business (INB)
Contact: Dr. Bozena Leven, Department Chair
bleven@tcnj.edu
Method: No waitlist
Permission of Chair on case-by-case basis
Management (MGT)

Contact: Dr. Joao Neves, Department Chair
neves@tcnj.edu

Method: No waitlist
Permission of Chair on case-by-case basis

Marketing (MKT)

Contact: Dr. John McCarty, Department Chair
mccarty@tcnj.edu

Method: No waitlist
Permission of Chair on case-by-case basis

Other (BUS)

Contact: Dr. John McCarty, Department Chair
mccarty@tcnj.edu

Method: No waitlist
Permission of Chair on case-by-case basis
THE SCHOOL OF EDUCATION

Elementary & Early Childhood Education

Early Child Education (ECE)

Contact: Dr. James Beyers, Department Chair
beyers@tcnj.edu
Method: No waitlist

Elementary Education (ELE)

Contact: Dr. James Beyers, Department Chair
beyers@tcnj.edu
Method: No waitlist

Elementary Education (ELEM)

Contact: Dr. James Beyers, Department Chair
beyers@tcnj.edu
Method: No waitlist

Secondary Education (SED)

Contact: Dr. Brian Girard, Department Chair
girarb@tcnj.edu
Method: No waitlist
Special Education

American Sign Language (ASL)

**Contact:** Dr. Steven Singer, ASL Coordinator

*senders@tcnj.edu*

**Method:** No waitlist

---

Reading & Language Arts (RAL)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist

---

Speech & Language (SLP)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist

---

Special Education (SPE)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist
Education of the Deaf & Hard of Hearing

Deaf & Hard of Hearing (DFHH)

Contact:  Dr. Nadya Pancsofar, Department Co-Chair
          pancsofa@tcnj.edu
Method:  No waitlist

Deaf & Hard of Hearing (DHH)

Contact:  Dr. Nadya Pancsofar, Department Co-Chair
          pancsofa@tcnj.edu
Method:  No waitlist

Other (EFN)

Contact:  Dr. Brian Girard, Department Chair
          girarb@tcnj.edu
Method:  No waitlist
THE SCHOOL OF ENGINEERING

Engineering majors are preregistered into required science courses only as per the recommended 4-year semester-by-semester plan.

Biomedical Engineering (BME)
Contact: Dr. Christopher Wagner, Department Chair
wagnerc@tcnj.edu
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/

Civil Engineering (CIV)
Contact: Dr. Michael Horst, Department Chair
horst@tcnj.edu
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/

Electrical & Computer Engineering (ELC)
Contact: Dr. Anthony Deese, Department Chair
deesea@tcnj.edu
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/

Mechanical Engineering (MEC)
Contact: Dr. Manish Paliwal, Department Chair
paliwal@tcnj.edu
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/
Integrative STEM Education (ETE, TED, TST)

**Contact:** Dr. Manuel Figueroa, Department Chair  
figueroa@tcnj.edu

**Method:** Use online form  
https://engineering.tcnj.edu/resources/current-students/registration-assistance/

General Engineering (ENG)

**Contact:** Biomedical, Civil, Electrical and Computer and  
Mechanical Engineering department chairs (dependent on course  
content)

**Method:** Use online form  
https://engineering.tcnj.edu/resources/current-students/registration-assistance/
African American Studies (AAS)

*Majors / Minors are pre-registered*

**Contact:** Chris Smith, Program Assistant
smithch@tcnj.edu
Dr. Piper Williams, Program Advisor
williamp@tcnj.edu

**Method:** No waitlist

Criminology (CRI)

*Majors / Minors are not pre-registered*

**Contact:** Chris Smith, Program Assistant
smithch@tcnj.edu

**Method:** Contact Chris Smith

English

Comparative Literature (CMP)

*Some minors are pre-registered*

**Contact:** Dr. Harriet Hustis, Faculty Coordinator
hustis@tcnj.edu

**Method:** No waitlist

Creative Writing (CWR)

*Some minors are pre-registered*

**Contact:** Prof. Jess Row, Faculty Coordinator
row@tcnj.edu
Dr. Diane Steinberg, Associate Chair
dsteinberg@tcnj.edu

**Method:** No waitlist
English Secondary Education (EED)

Some majors are pre-registered

Contact: Dr. Emily Meixner, Faculty Coordinator
          meixner@tcnj.edu
          Diane Steinberg, Associate Chair
          dsteinberg@tcnj.edu

Method: No waitlist

English Literature (LIT)

Some majors / minors are pre-registered

Contact: Diane Steinberg, Associate Chair
          dsteinberg@tcnj.edu

Method: No waitlist

Linguistics (LNG)

Some minors are pre-registered

Contact: Felicia Steele, Faculty Coordinator,
          steele@tcnj.edu
          Regina Morin, Faculty Coordinator,
          rmorin@tcnj.edu
          Diane Steinberg, Associate Chair
          dsteinberg@tcnj.edu

Method: No waitlist

History

History Education (HED)

First year majors pre-registered / Minors are not pre-registered

Contact: Laura Hargreaves, Program Assistant
          hargrea2@tcnj.edu

Method: No waitlist
History (HIS)
First year majors / minors are pre-registered
Contact: Laura Hargreaves, Program Assistant
         hargrea2@tcnj.edu
Method: No waitlist

International Studies (INT)
Majors / Minors are not pre-registered
Contact: Susan Sciblia, Program Assistant
         scibilis@tcnj.edu
Method: Contact Susan Sciblia

Philosophy, Religion, & Classical Studies
Classical Studies (CLS)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
         colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Greek (GRE)
Contact: Cecilia Colbeth, Program Coordinator
         colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Latin (LAT)
Contact: Cecilia Colbeth, Program Coordinator
         colbeth@tcnj.edu
Method: Contact Cecilia Colbeth
Philosophy (PHL)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
         colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Religion (REL)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
         colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Political Science (POL)
First-year majors/minors are pre-registered
Contact: Susan Scibilia, Program Assistant
         scibilis@tcnj.edu
Method: Contact Susan Scibilia

Psychology (PSY)
First-year students are mostly pre-registered
Contact: Dr. Betsy Ruddy, Associate Chair
         ruddy@tcnj.edu
Method: No waitlist

Sociology & Anthropology
Anthropology (ANT)
Contact: Karen Dubrule, Program Assistant
         dubrulek@tcnj.edu
Method: Contact Karen Dubrule
Sociology (SOC)
Contact: Karen Dubrule, Program Assistant
dubrulek@tcnj.edu
Method: Contact Karen Dubrule

World Languages

Chinese (CHI)
Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu
Method: Contact Dee Dee Miles

French (FRE)
Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu
Method: Contact Dee Dee Miles

German (GER)
Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu
Method: Contact Dee Dee Miles

Italian (ITL)
Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu
Method: Contact Dee Dee Miles

Japanese (JPN)
Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu
Method: Contact Dee Dee Miles
Spanish (SPA)

Majors / Minors are not pre-registered

Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu

Method: Contact Dee Dee Miles

World Languages & Cultures (WLC)

Contact: Dee Dee Miles, Program Assistant
milesd@tcnj.edu

Method: Contact Dee Dee Miles

Women's, Gender, & Sexuality Studies (WGS)

First-year students are pre-registered

Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu

Method: Contact Cecilia Colbeth

Other

Holocaust & Genocide Studies (HGS)

Majors / Minors are pre-registered

Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu

Method: Contact Cecilia Colbeth

HSS (Orientation Courses)

Majors / Minors are pre-registered

Contact: Dr. Lisa Grimm, Associate Dean of HSS
grimm@tcnj.edu

Method: No waitlist
THE SCHOOL OF NURSING, HEALTH, & EXERCISE SCIENCE

Health & Exercise Science (HES)

*Students may register in HES 160 & 172 if seats are available.*

**Contact:** Carol Wells, Program Assistant  
[wells@tcnj.edu](mailto:wells@tcnj.edu)

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV_dm1x8IRm3ITK8aV?Q_JFE=qdg](https://tcnj.co1.qualtrics.com/jfe/form/SV_dm1x8IRm3ITK8aV?Q_JFE=qdg)

Nursing (NUR)

*NUR 110 and 202 are open if seats available. Waitlists for BIO 141, 142, 144 & CHE 111.*

**Contact:** Assistant Dean Scarpati  
[scarpati@tcnj.edu](mailto:scarpati@tcnj.edu)

**Method:** Contact Assistant Dean Scarpati

Public Health (PBH)

*PBH 240, 375, 376 & 379 open if seats available. PBH 220 enrollment managed by Program Asst.*

**Contact:** Mei Zhao, Program Assistant  
[zhaom@tcnj.edu](mailto:zhaom@tcnj.edu)

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV_cxc1yXQ81542wGV](https://tcnj.co1.qualtrics.com/jfe/form/SV_cxc1yXQ81542wGV)
THE SCHOOL OF SCIENCE

Biology (BIO)
*Majors / minors are not pre-registered*

**Contact:** Luz Morales, Program Assistant
Main Office (B-202)

**Method:** Use online form:
https://biology.tcnj.edu/waitlists-for-spring-2021/

Chemistry (CHE)
*Majors / minors are not pre-registered*

**Method:** Use online form
https://chemistry.tcnj.edu/waitlists/

Computer Science (CSC)
*Majors / minors are not pre-registered*

**Method:** Use online form
https://computerscience.tcnj.edu/students/current-students/registration-waitlist/

Mathematics & Statistics
*Majors / minors are not pre-registered*

Mathematics (MAT)
**Method:** Use online form
http://mathstat.tcnj.edu

Mathematics Teaching (MTT)
**Method:** Use online form
http://mathstat.tcnj.edu

Statistics (STA)
**Method:** Use online form
http://mathstat.tcnj.edu
Physics (PHY)
*Majors / minors are not pre-registered*

**Contact:** Erin Chamberlin, Program Assistant  
Main Office (P-123)

**Method:** Google Forms for [PHY201](#) and [PHY202](#)

Other (SCI)
*Applicable to orientation classes only*